

Terms and Conditions

1. All fees must be paid in full or an application for FEE-HELP received prior to the commencement of each subject.
2. Refunds will only be issued on receipt of a written withdrawal, marked to the attention of the Program Coordinator GSB, on or by the census date. Email and faxed cancellations within this timeframe will be accepted.
3. Refunds, transfers or deferrals are **not** applicable later than the census date. Application in writing may be made for exceptional circumstances, addressed to the General Manager, Education & Business Services.
4. A withdrawal/deferral fee of \$250.00 will be charged. Application in writing may be made for exceptional circumstances, addressed to the General Manager, Education & Business Services.
5. A FEE-HELP participant who withdraws on or before the census date will not incur a FEE-HELP liability.
6. The final date for withdrawal without Fail (W) is at the end of Week 3 of each unit.
7. All withdrawals after week 3 of each unit will be Withdrawal Fail (WF).
8. If any fees are not paid and AIM SA deems it necessary to engage a debt collection agency to collect the outstanding amount, all costs associated with debt recovery will be added onto the outstanding debt.
9. If a unit is cancelled by AIM SA, a full refund will apply.